



Mannum Motel



2011/12 Function Kit

Thank you for considering the Mannum Motel for your next function.

Overlooking the mighty Murray River the Mannum Motel is conveniently located just an hour from Adelaide and within a 30-60 minute drive of the Adelaide Hills, Riverland, Barossa and Limestone Coast, making it an ideal and central spot for your next function.

Situated within the main township of Mannum, in easy walking distance to many attractions along the River, the Mannum Motel offers the perfect place for your function guests to stay, to explore the region, or simply relax and watch the world float by.

Whether it's a casual get-together or a more formal celebration, choose from either the stand-alone Barn Conference Centre or Café Mannum and enjoy fabulous country hospitality and catering with a contemporary twist.

Our staff would be pleased to assist with all aspects of organising your function to ensure a memorable and hassle free event – please contact us so that we may personalise a function package to meet your needs.

Mannum Motel

Cnr Randell Street & Cliff Street,
Mannum, South Australia 5238

Phone: (08) 8569 1808

Email: mannum@countryclubs.com.au

www.countryclubs.com.au

Function Rooms

The Mannum Motel is the ideal place to hold your next celebration, including wedding, anniversary, engagement party, birthday, social or sporting group presentation, gala dinner, reunion or anything you can think of really! For conferences & business meetings, please see our Conference Kit, which outlines packages available for your corporate requirements.

The Barn Conference Centre

This historic building was built in the early 1880's and is now available for your function with capacity for up to 80 guests. The complex incorporates the main function area with private amenities including restrooms, self-catering kitchen and off street car parking adjacent the building. Spacious, with exposed ceiling beams and natural light, The Barn offers the flexibility to be set in a variety of styles, to meet your needs. Utilise our facilities to host your own self-catered function or take advantage of our comprehensive range of food & beverage packages available.



Please Note: For additional set-up, pack-down or additional cleaning, extra charges may apply.

Self-catering functions:

An additional charge of \$100 applies for additional cleaning of the kitchen.

Room Hire Fees	
Half Day (less than 4 hours)	\$88.00
Full Day	\$150.00

Room hire includes the use of projector screen, TV, VCR, DVD and/or CD player, if required, plus standard room set-up & pack down.

Café Mannum

Offering superb coffee and a range of tempting sweet treats all day, plus breakfast, lunch & dinner, Café Mannum features large picture windows to enjoy the scenic view of the River Murray as you linger over your meal. Café Mannum can also be booked for private functions (some conditions apply). With full bar facilities and alfresco terrace dining, Café Mannum is suitable for up to 60 guests and offers flexible seating arrangements for a sit down or cocktail function.



Room Hire Fees
Price on application

Mannum Motel Map

KEY

- Spa and Sauna Room
- Clothes Line
- Rain Water Taps
- Laundry (F.O.C.)
- Tables & Out Door Seating



Accommodation

Offering 27 recently upgraded ground floor rooms, there's no need to drive anywhere after your function. And why not stay an extra day or two and explore this picturesque River town and its attractions?

All rooms feature a queen size bed with ensuite bathroom and most have additional single bed/s for twin & triple configuration. For those travelling with the kids, ask us about our 2 bedroom family rooms with the capacity to accommodate up to 5 people. For something a little bit special, upgrade to a river view room & take in the Murray River outlook.

Accommodation Facilities

Remote control TV
Wireless internet access
Tea/Coffee making facilities
Alarm clock
Radio

Air conditioning
Fans
Electric blankets
Hair dryer
Direct dial phones

Iron and ironing board
Room service
Cooking facilities (some room types)

Property Features

Licensed café
Regional photographic art gallery
Outdoor pool
Guest laundry

Lawn area with river views
Wireless broadband internet access
Off street car parking
Alfresco dining

Private conference facilities
Tennis court



When hosting a function at Mannum Motel, we would be pleased to offer you and your guests discounted accommodation:

<i>Standard Room</i>	
Single/Twin	\$89.10 per room
<i>River View Room</i>	
Single/Twin	\$117.00 per room
<i>Family Room</i>	
Single/Twin	\$99.00 per room



Catering

Mannum Motel has food and beverage packages for breakfast, lunch, dinner, morning and afternoon teas – for a sit down meal or stand up cocktail selection - to meet the requirements of your function.

An option of self catering is also available in 'The Barn', with facilities including a small kitchen. The kitchen includes a refrigerator, sink area, cooking utensils, cutlery and crockery - an additional fee applies.

Below are a selection of package options available to you, however we would be please to create a personalised package for you, so if you don't see what you want, please just ask us!

We will happily cater for most dietary requirements – prior notice is required.

Breakfast

Please ask us for a current copy of our à la carte Café breakfast menu.

Alternatively, we are pleased to offer the following breakfast packages- please note: a minimum of 10 guests applies.

Continental Buffet \$14.90 pp

- Assorted Cereals
- White, wholemeal & multi grain toast
- Jams & spreads
- Stewed fruit
- Natural & fruit yoghurts
- Fresh fruit juices
- Tea & Coffee

Cooked Buffet \$18.50 pp

Includes the Continental Breakfast selection plus:

- Scrambled eggs
- Grilled bacon
- Sausages
- Sautéed mushrooms
- Oven roasted tomatoes

Morning & Afternoon Tea

Your choice of the following:

Assorted Muffins, Scones with Jam & Cream & Danish Selection \$3.50 per item/pp

Assorted Cakes & Slices \$3.50 per item/pp

Seasonal Fresh Fruit Platter \$4.50 pp

Fruit & Cheese Platter; or, Brain Food Nuts & Fruit \$4.50 per item/pp

Assorted Biscuits \$1.50 pp

Self Serve Tea & Coffee \$2.50 pp

Jugs of Soft Drink \$8.90 per jug

Tea & Coffee can also be charged on consumption if you would prefer to order coffee from our espresso machine

Lunch

Light Lunch \$15.00 pp

Chef's creation of sandwiches with seasonal fresh fruit platter, jugs of soft drink and tea & coffee.

Sandwich fillings include:

- Cold meats
- Assorted salads
- Range of dressings

Worker's Lunch \$17.00 pp

Open sandwiches on various breads, with chef's creation of wraps, seasonal fresh fruit platter, jugs of soft drink and tea & coffee.

Gourmet fillings include:

- Roast chicken with sun-dried tomato pesto
- Leg ham & honey mustard mayonnaise
- Char-grilled vegetables
- Roast beef & horseradish
- Turkey & cranberry sauce

Wanderer's Lunch \$21.50 pp

Chef's selection of light finger foods with seasonal fresh fruit platter, jugs of soft drink and tea & coffee.

Finger food items may include some, but not all of the following:

- Cold meat platters
- Open sandwiches
- Spring rolls
- Marinated chicken wings
- Assorted satay skewers
- Mini pies, pasties & sausage rolls
- Marinated pork spare ribs

Catering

Cocktail

For lunch or dinner functions or pre-dinner drinks & canapés.

OPTION 1: One Hour of Food Service \$18.90 pp

Varying seasonal range which may include some, but not all of the following examples:

- Spring rolls with dipping sauces
- Bacon and cheese pin wheels
- Assorted dips
- Seasoned wedges
- Crumbed calamari rings
- Salt & pepper squid
- Assorted bites & nibbles
- Marinated chicken wings
- Tandoori chicken & cucumber rounds
- Rare beef and horseradish toasts
- Assorted satays with peanut sauce
- Marinated pork ribs
- Crumbed fish bites

OPTION 2: One Hour of Food Service \$23.50 pp

Varying seasonal range which may include some, but not all of the following examples:

- Spring rolls with dipping sauces
- Marinated chicken wings
- Bruschetta bites
- Assorted quiche bites
- Chicken satay skewers
- Seasoned wedges
- Chicken caesar bites
- Salt & pepper calamari with lemon myrtle chilli sauce
- Garlic prawn skewers
- Stuffed mushrooms
- Vietmanese salads
- Vol au vents
- Cheese & fruit platters to finish

Set Menus

A selection of mouth watering dishes- please note: a minimum of 10 guests applies.

MENU OPTION 1: Chef's selection \$16.50 pp

2 Course: main - roast or fish, dessert - 2 seasonal choices will be offered

MENU OPTION 2: Chef's selection \$20.00 pp

2 Course: chef's selection of 3 mains & 2 desserts will be offered

MENU OPTION 3: Chef's selection \$23.50 pp

3 Course: chef's selection of 1 seasonal soup, 3 mains & 2 desserts will be offered

TWO COURSE MENU \$29.00 pp

Choice of 2 menu options for each course, either entrée/soup & main, OR, main & dessert

THREE COURSE MENU \$35.00 pp

Choice of 2 entrées/soups & 3 choices of mains. 2 seasonal desserts will be offered

All menu options are served with garden fresh salad, fresh seasonal vegetables & bread rolls.

Self serve tea & coffee is also included.

Standard Beverage Package

2 Hours \$22.00 pp

3 Hours \$29.00 pp

4 Hours \$37.00 pp

Includes: House Sparkling, White & Red Wines, Heavy & Light Beer, Soft Drinks and Orange Juice.

Additional packages available on request. Beverages also available on consumption.

Please note: NO BYO Beverages; Beverage packages are charged at the same number of guests as dinner package.

Catering

Your Menu Choices

Soup/Entrée

Tomato, Bacon & Basil Soup
 Thai Pumpkin Soup
 Potato, Bacon & Leek Soup
 Chicken & Corn Soup
 Farm House Beef Soup
 Thai Chicken Salad
 Rare Roast Beef Salad

Chicken Caesar
 Spring Roll with Dipping Sauce
 Beef Stroganoff
 Thai Green Curry
 Chicken Tenderloins with Plum Sauce
 Squid Rings
 Salt & Pepper Squid

Mains

Chicken Breast Mary Ann
 chicken breast filled with semi dried tomato, cheese and Prosciutto served with a cheese sauce.

Baked Barramundi
 with hollandaise sauce & potato mash

Seared Atlantic Salmon
 served with mustard seed & caper butter & steamed baby potatoes

Lamb Shank
 with red wine & rosemary jus

Whole Roasted Beef Fillet
 cooked to Medium and served with red onion Confit

Char-Grilled Vegetable Stack
 served with mint yoghurt dressing

Garlic Chicken
 with baby prawns & spinach

Dessert

Drunken Berry Ice-cream
 (berries in cointreau, served with ice-cream)
 Fresh Fruit Pavlova
 Sticky Date Pudding
 Plum Pudding

Apple & Peach Crumble
 Bread & Butter Pudding
 Fresh Fruit Salad
 Cheese Platter

Additional Options

- Cheese Platter** \$6.50 pp
 Cheese platter (1 per table)
- Supplying Own Cake**..... \$3.00 pp
 We cut, serve and decorate
- Supplying & Cutting Own Cake** \$1.00 pp
 We supply cutlery, crockery & serviettes
- Table Cloths** \$7.00 per cloth



Function Terms & Conditions

The Mannum Motel takes pride in its facilities, service and professionalism, and its people, who strive to ensure the success of your event. To ensure the satisfaction of all guests, the following terms and conditions are applicable to your event. All bookings are made upon, and are subject to, these terms and conditions.

Booking & Deposit Requirements

The Mannum Motel will hold a tentative booking for a maximum of 10 days. We suggest you undertake a complete site inspection of the motel prior to confirming your booking.

A draft running sheet of your event must be agreed upon prior to the deposit being paid.

- A non-refundable deposit equal to the room hire charge must be paid to the Mannum Motel within an agreed time period.
- You must return a signed copy of these terms and conditions to the Mannum Motel.

Labour Charges

General cleaning is included in the room hire. Additional cleaning charges may be incurred where an event has created cleaning requirements to be over and above normal general cleaning. Any event continuing beyond the confirmed departure time will incur a labour surcharge.

BYO

The Mannum Motel retains the right to provide all catering on the premises, and no food or beverages may be brought onto the premises unless prior permission from management has been obtained.

Liquor Licensing Act

Management and staff will abide by all conditions set down in the Liquor Licensing Act.

Price Variations, Pricing & GST

The prices and packages quoted in this Function Kit are valid until 30 June 2012, except room rates[^] quoted, which are valid until 31 March 2012. All rates are given in Australian Dollars (AUD) and are inclusive of Goods & Services Tax (GST) as defined in A New Tax System (Goods & Services) Tax Act 1999. Prices and Menus within this kit are subject to change.

Payment Policy

Payment of the balance of the function (including room hire, equipment, food & beverage) is required 4 days prior to the function unless credit has been established and accepted in writing by the Mannum Motel. Payment can be made by cheque, cash or credit card. Should payment of the account fail to be received in full within a reasonable time after the conclusion of the function, any collection costs resulting from this non-payment will be passed onto the client.

Cancellations

The following cancellation fees may apply if you cancel your function(s) or part(s) thereof:

All deposits are non-refundable.

- More than 30 days notice – deposit will be forfeited.
- Between 30 and 7 days notice – all deposits paid will be forfeited and you must pay an additional 25% of the estimated total function cost (unless the function room is re-booked in which case the Mannum Motel, in its discretion, may waive part of the cancellation fee.)
- With less than 7 days notice – all deposits paid will be forfeited and you must pay the estimated total function cost (unless the function room is re-booked in which case the Mannum Motel, in its discretion, may waive part of the cancellation fee).

Catering & Guest Numbers Confirmation

To ensure the efficient running of your event, we require:

- All menu selections confirmed 14 days prior to your function
- All catering numbers and times are to be confirmed 4 working days prior to your function. This is the minimum number of guests that catering will be charged for, even in the event that fewer guests attend. Changes to scheduled catering times during your function are required within a reasonable time frame and made direct with the Functions Coordinator to ensure quality and freshness of food.
- Final accommodation room requirements must be confirmed 7 days prior to the event.
- The final rooming list must be provided 7 days prior to the event.
- If a reserved room is cancelled within 7 days of arrival, one full nights' accommodation charge may apply.

Function Terms & Conditions

Function details

The prior approval of the Mannum Motel is required for:

- All plans for decorations that you propose to use during your event. These must be provided for approval at least 14 business days before your event.
- Attaching anything by nails, screws or adhesive in any way to any wall, door or other part of the Mannum Motel.
- The use of smoke machines, special balloon effects and/or pyrotechnics due to the effect on the Mannum Motels's smoke detectors. Should the Fire Brigade respond to an alarm, which has been set off by an unauthorised use of smoke machines, special balloon effects and/or pyrotechnics, you will be liable for any charges incurred.
- All deliveries to the Mannum Motel must be advised before delivery and must be delivered marked with the name and date of the event.

Conduct of the function

Unless otherwise agreed by the Mannum Motel, your event must finish at the time specified. The Mannum Motel reserves the right to terminate your event if the Mannum Motel reasonably believes that your event is not being conducted in an orderly and lawful manner. The Mannum Motel has no responsibility to you for costs, damages or expenses that you incur in relation to the termination of your event.

The Mannum Motel may remove or deny entry to anybody being disruptive or acting in a disorderly manner.

You are not permitted to exceed any noise levels, which in the opinion of the Mannum Motel may disturb other guests or disrupt other operations.

Circumstances beyond the control of the Mannum Motel & Venue Alterations

If the Mannum Motel is unable to provide the facilities (including function rooms & accommodation) or any other arrangements for your event or any part of it or cannot otherwise perform the terms of the agenda due to circumstances beyond the Mannum Motel's control, the Mannum Motel is not responsible for any costs, damages or expenses that you may suffer or incur and reserves the right to substitute similar or comparable accommodation/venues for the function, which substitution shall be deemed by the patron as full performance under this agreement.

Indemnity

As your hosts we take every possible care, however, you are responsible for and must indemnify the Mannum Motel for:

Loss or damage to the Mannum Motel arising out of your use, or any person attending the event and/or accommodation.

Loss, damage or theft of any merchandise brought into the Mannum Motel, or any goods that may be in the carpark, and any introduction of food to the event and the effect of it afterwards.

Any claims by any persons for loss, injury, death or damage of any kind arising from your use, or any persons attending the event and/or accommodation, which is caused or contributed to by your negligence or that negligence of the persons attending the event.

Terms & Agency

Unless otherwise agreed, the party which signs these terms and conditions will be the party responsible for the payment of the event charge.

Certain functions may require specific guidelines that are not contained above. Whilst every attempt has been made to cover these, the Functions Coordinator will highlight any additional concerns.

Please read these terms and conditions carefully. If you do not understand any of the terms or have any questions, please discuss them with the Functions Coordinator or Manager. If you have read and understood the event and accommodation Terms and Conditions set out above and accept them, please sign the terms. In signing the terms, they are binding upon you. Please keep a photocopy for your records.

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Name & Position

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Company Name

.....
Signature

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MM Functions Coordinator

.....
Date

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Date